



...a Premiere Christian Camp and Retreat Center

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Dear 2009 Summer Staff Applicant:

Thank you for considering Jumonville in your summer plans. Enclosed you will find:

1. a general brochure about summer staff opportunities
2. a listing of positions available
3. a summer staff personnel policy
4. a summer staff application form
5. three copies of a reference form
6. a self evaluation form

You should select three persons who would be willing to fill out reference forms for you. The reference forms should not be filled out by relatives, but ideally by previous employers or people that would know you best in a work situation. Have them complete the reference forms and mail them directly to Jumonville. It is your responsibility to make sure the references are completed and returned.

The primary day that has been set aside for interviews is **Dec 29, 2008. Make-up interview days are scheduled for March (in Cranberry Township).** Applicants attending school out of state or with other serious conflicts may be able to make other arrangements depending on their situation. **PLEASE CALL ME FOR DETAILS.**

Please return your application and also the self-rated personality profile **NO LATER THAN December 19, 2008 for December 29, 2008 (at Jumonville) interviews, and March 1, 2009 for March 2009 (in Cranberry Township) interviews.** We would like to have them before that time if at all possible. Preference will be given to those applicants who are at least 18 years of age and at least one year out of high school. Others may apply, but will be given secondary consideration.

During the interview, all applicants will have the chance to ask any questions and to discuss more detailed job descriptions. The December interviews will be held at Jumonville and begin at 9 am and finish at 1 pm. The March interviews start at 9 am and finish at 4 pm. We will provide lunch for both dates. We're going to see what makes you tick!

Applicants over 18 who are selected for employment will be required to have a child abuse clearance. You will be expected to pay the initial \$10.00 fees for these clearances but will be reimbursed if you stay through your signed contract time period. The original then belongs to Jumonville. Clearance of these background checks is a required condition of employment. By the way, the pay for this summer is \$35.00/day plus room and board and coverage by workman's compensation insurance.

The summer program at Jumonville requires intensive cooperation with other staff members, deans of camps, counselors, & volunteers, to provide enriching outdoor Christian education experiences for our campers. We are seeking persons who are mature, talented, **willing to go the extra mile** & committed to excellence in their lives. We look forward to hearing from you and the possibility of working with you this summer.

Sincerely,

Ree Enlow
Director of Guest Services

Enclosures