



*...a Premiere Christian Camp and Retreat Center*

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## **HOPE Camp Counselor**

*revised January 28, 2008*

### **TITLE:**

The title shall be HOPE Camp counselor.

### **QUALIFICATIONS**

**EDUCATION AND EXPERIENCE:** Minimum of one year of college or out of High School for at least one year. Must be at least 18 years old.

**CONVICTIONS:** Must have Christian convictions in keeping with the doctrines and policies of the Christian faith and the United Methodist Church.

### **SCOPE AND IMPACT OF DUTIES:**

The cheerful, efficient performance of the duties of HOPE staff is essential to maintaining the integrity of the program. Since this person will come in direct contact with at-risk campers, it is important that actions and attitudes are consistent with the principles of Christian love and concern for persons. You will need to be resourceful, versatile, flexible, and willing to do whatever is needed. You must be a team player.

### **PRINCIPLES OF EMPLOYMENT:**

Jumonville's Summer Staff Personnel Policy shall pertain to this position.

### **LINE OF AUTHORITY:**

This person works under the direct supervision of the Director of Guest Services.

### **SPECIFIC DUTIES:**

There is a HOPE Camp Training Manual that gives specific information about the duties of this position. The description of duties below is not intended to limit activity, but, rather, to outline some of the areas of responsibility. It is expected that as situation arise calling for action, they will be handled expeditiously. Duties include:

1. Assist with Sunday registration for CRM events
2. Prepare for Monday arrival of HOPE campers.
3. Perform duties as assigned for the care and safety of campers under the direction of the Director of Guest Services and the guidance of the 2 head counselors.
4. Complete paperwork as required.
5. Meet with Director of Guest Services each Friday for debrief meetings
6. Attend trainings and become proficient in all required skills.
7. You will be working with the same 6 folks all summer.
8. Love the campers as Jesus would love them.
9. Any other duties as may be specified by the President and his/her designee.